

**NOTICE OF AND REQUEST FOR
RESTRICTIVE PURCHASE OF SERVICE
PURSUANT TO §103F-403, HRS**

STATE PROCUREMENT OFFICE
STATE OF HAWAII

To: Chief Procurement Officer

From: Health/Family Health Services Division/MCHB/WHS/Family Planning
Program (FPP)

Department/Division/Branch or Office

Pursuant to §103F-403, HRS, and Chapter 3-144, HAR, the department head has made a determination that an adequate basis for a restrictive purchase of services exists and requests approval to make a restrictive purchase for the following:

1. Title and description of health and human service(s):	
<p>The Male Achievement Network (MAN) Program, of the Federal Title X Family Planning Program(FPP), is an ongoing 16 week skill-based health education program for males most likely to be engaging in high-risk behaviors. The goal of MAN is to prevent unintended pregnancies and sexually transmitted diseases (STDs) including HIV/AIDS through male involvement and education. In addition to family planning (FP) and contraceptive knowledge, MAN participants must receive training in the development of communication skills and self-sufficiency in preventive health care, including consistent condom use for males and consistent contraceptive use for females. Pre-tests and post-tests shall be administered to ensure that services were provided in accordance with planned outcome measures. Incentives for encouraging program participation shall be used. Community-based health education services for high-risk males must be conducted in locations such as youth correctional facilities, detention homes, middle and high schools, and alternative learning centers. A minimum of 1,500 direct contracts with males shall be made annually. Quarterly reports shall be submitted to Department of Health's (DOH's) FPP documenting the number of clients and presentations to males.</p>	
2. Provider Name and Address:	<p>Waikiki Health Center (WHC) 2770 Ohua Avenue Honolulu, Hawai'i 96815</p>
3. Total Contract Funds:	\$24,000
Contract Funds per Year (if applicable):	\$24,000
4. RH No. of Previous Request for this Service (if applicable)	09-09, 06-13
5. Term of Contract:	<p>Start: July 1, 2010 End: February 28, 2011</p> <p>If the contract term is longer than 1 year, provide justification for the extended term:</p> <p>The original RH No. 06-13 restrictive purchase was approved for the period 7/1/06 - 7/1/09. RH No. 09-09 was approved for the period 7/1/09 - 6/30/10 to extend the restricted approval to complete and wrap up the Project. However, the contractor and FPP needs additional time to complete the evaluation and collect more data. The DOH FPP has budgeted Title X Funds for FY 2011 which assures resources for the extension of this WHC contract for an additional eight months, for the following additional purposes:</p> <ol style="list-style-type: none"> 1) to complete the evaluation, and 2) to analyze and summarize the approaches and their impact.

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6. Describe the circumstances justifying a restrictive purchase:

The restrictive purchase was originally extended on 06/26/09 because the DOH FPP wanted an evaluation of the Program conducted so that MAN's approaches, curriculum, and lessons learned could be shared with other Title X contracted community health educators to possibly implement similar programs themselves. The evaluation commenced in September of 2009 and a formal evaluation report with findings and recommendations was completed in December of 2009. The evaluation was limited due to the availability of minimal quantitative data. The DOH FPP, in collaboration with WHC, would like to expand the evaluation and collect more data. Qualitative data collection methods would include focus groups and/or key informant interviews with male program participants to get a better picture of the effects of the MAN Program, as well as information for future planning of male programs. A recommendation in the evaluation was to decide on a specific curriculum or set of lesson plans that could then be tied to valid pre- and post-tests. A review of science-based male curricula that is available would be done, and findings would be brought to focus groups and/or interviews to get male participant feedback. Qualitative data, which would include recording such as transcribing of group and/or interview discussions, to serve as a preliminary assessment that could be used in designing future steps of a comprehensive male initiative throughout the entire family planning program. Findings of the formal evaluation report would be used to guide additional evaluation activities and some of the recommendations would be put into practice and measured. This would allow the DOH FPP to produce more valid tools and approaches to share with the community health educators.

7. Describe the efforts and results in determining that this is the sole provider who can render services. Include approximate dates:

In March 2006, the DOH's FPP assessed Title X FP service providers providing FP health education and male reproductive health services and determined that the Youth Outreach (YO) Program Coordinator is the only male health educator. Title X service providers are the only providers eligible to participate in the program. Training in MAN is a prerequisite for implementation of this program. Lack of funding prevents the State from sending staff to the mainland for the Colorado-based training program. YO's Program Coordinator has extensive training in MAN at the training site in Colorado and developed the program for high-risk males in Hawai'i. The WHC's YO Program is the only agency with the infrastructure to provide these unique MAN services.

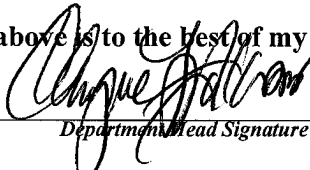
8. List state agency personnel, by position title, who will be involved in the approval process and administration of the contract:

Naomi Chinen, DOH Contracts Specialist
Barbara Yamashita, MCH Branch Chief
Candice Calhoun, Women's Health Section Supervisor
Leonard Young, Family Planning Program Manager
Misty Pacheco, Family Planning Health Educator

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9. Direct questions to (name & position):	Misty Pacheco, Family Planning Health Educator
Phone number:	733-9096
e-mail address:	misty.pacheco@doh.hawaii.gov

I certify that the information provided above is to the best of my knowledge true and correct.



Department Head Signature

Chiyome Leinaala Fukino, M.D.

Typed Name

MAR 18 2010

Date

Pursuant to §103F-403, Hawaii Revised Statutes and Chapter 3-144, Hawaii Administrative Rules, the aforementioned purchasing agency has submitted a request to the chief procurement officer for a restrictive purchase of service for health and human services, and if approved, intends to purchase the service without issuing a request for proposals.

Any person may file a written protest under the procedures established under Chapter 3-148, Hawaii Administrative Rules, located on the web at www.spo.hawaii.gov, click *Statutes and Rules* and *Procurement of Health and Human Services*. Protests shall be hand delivered or postmarked by United States Postal Service within seven (7) days after the date this notice is first published on the internet. If hand delivered it must be submitted by 4:30 PM, Hawaii Standard Time, within seven days after day this notice is first published. Protests must be submitted to the following procurement officer **and** head of the purchasing agency:

Procurement Officer for this Procurement

Sharon S. Abe, Chief
Administrative Services Office
Department of Health
1250 Punchbowl Street
Honolulu, Hawai'i 96813

Head of Purchasing Agency

Chiyome Leinaala Fukino, M.D.
Director
Department of Health
1250 Punchbowl Street
Honolulu, Hawai'i 96813

Protest forms and instructions are on the web at: www.spo.hawaii.gov, click *Health and Human Services, Chapter 103F...* and *Forms for Private Providers*. Questions should be directed to the contact person noted in item 9 of the request.

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Chief Procurement Officer's Comments:

☐ **APPROVED** ☐ **DISAPPROVED** ☐ **NO ACTION**

Chief Procurement Officer Signature

Date

Please ensure adherence to applicable administrative requirements.